

Scottish Children's Reporter Administration information in compliance with the Public Services Reform (Scotland) Act 2010

The Public Services Reform (Scotland) Act 2010 (the Act) came into force on 1 October 2010. Sections 31 to 32 of Part 3 place duties on public bodies to provide and publish information on certain expenditure and exercise of functions. The Act names the Scottish Children's Reporter Administration (SCRA) along with other public bodies to publish information on:

- Expenditure in relation to:
 - Public relations
 - Overseas travel
 - Hospitality and entertainment
 - External consultancy
- Payments with a value in excess of £25,000.
- Members or employees who received remuneration in excess of £150,000.
- Sustainable growth.
- Efficiency, economy and effectiveness.

Expenditure in relation to public relations

SCRA does not engage the services of external public relations consultants and does not have a dedicated public relations team, but a communications team who manage both internal and external communications for the Administration. A review of the costs of communications in the year to 31st March 2022 indicates expenditure of £7,327.

Expenditure in relation to overseas travel

In the financial year ended 31st March 2022 SCRA incurred no expenditure on overseas travel.

Expenditure in relation to hospitality and entertainment

SCRA is committed to spending the public money it receives properly, efficiently and effectively. Expenditure by SCRA in relation to hospitality and entertainment is very small and is primarily incurred in the provision of refreshments for staff and Children's Hearing Panel Members. In the financial year ended 31st March 2022 SCRA incurred expenditure of £6,023 in the provision of hospitality and entertainment.

Expenditure in relation to external consultancy

SCRA incurred expenditure of £54,092 on consultancy in the financial year ended 31st March 2022.

Payments which have a value in excess of £25,000

In the financial year ended 31st March 2022 SCRA made the following payments in excess of £25,000.

Date	Subject matter	Supplier	£
11-Jan-22	Tax	HMRC	456,465
08-Mar-22	Tax	HMRC	422,461
15-Feb-22	Tax	HMRC	414,407
15-Jun-21	Tax	HMRC	408,511
14-Dec-21	Tax	HMRC	403,983
13-Apr-21	Tax	HMRC	402,843
16-Nov-21	Tax	HMRC	398,799
14-Jul-21	Tax	HMRC	398,035
16-Sep-21	Tax	HMRC	396,228
12-Oct-21	Tax	HMRC	394,758
30-Apr-21	Tax	HMRC	393,397
17-Aug-21	Tax	HMRC	389,726
11-Jan-22	Pensions	Falkirk Council	368,459
15-Feb-22	Pensions	Falkirk Council	366,059
15-Mar-22	Pensions	Falkirk Council	364,016
08-Mar-22	Pensions	Falkirk Council	361,388
15-Jun-21	Pensions	Falkirk Council	355,894
14-Dec-21	Pensions	Falkirk Council	355,766
16-Nov-21	Pensions	Falkirk Council	352,543
16-Sep-21	Pensions	Falkirk Council	349,083
12-Oct-21	Pensions	Falkirk Council	346,874
14-Jul-21	Pensions	Falkirk Council	345,391
30-Apr-21	Pensions	Falkirk Council	343,975
17-Aug-21	Pensions	Falkirk Council	342,823
13-Apr-21	Pensions	Falkirk Council	337,470
22-Mar-22	ICT	HP Inc Ltd	290,528
08-Feb-22	ICT	Softcat	268,593
05-Oct-21	ICT	Scottish Government	212,784
30-Nov-21	ICT	Scottish Government	210,645
22-Feb-22	ICT	Scottish Government	193,770
22-Mar-22	ICT	Scottish Government	193,454
30-Apr-21	Rent	BNP Paribas	97,119
03-Aug-21	Rent	BNP Paribas	97,119
18-Jan-22	Rent	BNP Paribas	95,302
30-Apr-21	Non-domestic rates	Glasgow City Council	95,183
29-Jun-21	Non-domestic rates	Falkirk Council	95,133
03-Aug-21	ICT	Leidos Innovations UK Ltd	90,895
22-Feb-22	ICT	Leidos Innovations UK Ltd	89,912
20-Apr-21	ICT	Leidos Innovations UK Ltd	86,405
14-Dec-21	ICT	Leidos Innovations UK Ltd	85,154
30-Apr-21	Facilities Management	FES FM Limited	81,247
31-May-21	ICT	HP Inc Ltd	75,471
25-Nov-21	Rent	BNP Paribas	75,243
26-Oct-21	ICT	Leidos Innovations UK Ltd	74,631
18-Jan-22	ICT	Leidos Innovations UK Ltd	74,631
22-Jun-21	Facilities Management	FES FM Limited	74,165
08-Mar-22	Facilities Management	FES FM Limited	67,939
14-Dec-21	Facilities Management	FES FM Limited	67,300
27-Apr-21	Rent	Knight Frank LLP	66,866
22-Feb-22	Rent	Knight Frank LLP	66,866
27-Jul-21	Facilities Management	FES FM Limited	63,039

20-Apr-21	Non-domestic rates	South Lanarkshire Council	59,606
30-Mar-22	Estates	Interact Interiors Limited	58,193
11-Jan-22	Facilities Management	FES FM Limited	57,052
31-Jan-22	ICT	Leidos Innovations UK Ltd	56,761
03-Aug-21	Rent	Knight Frank LLP	55,251
19-Oct-21	Facilities Management	FES FM Limited	55,078
22-Dec-21	Rent	Knight Frank LLP	52,211
30-Apr-21	Estates	Interact Interiors Limited	51,683
15-Feb-22	Facilities Management	FES FM Limited	51,563
23-Mar-22	ICT	Leidos Innovations UK Ltd	50,534
31-Aug-21	Facilities Management	FES FM Limited	48,144
22-Mar-22	ICT	Leidos Innovations UK Ltd	48,077
25-Nov-21	Facilities Management	FES FM Limited	46,917
22-Jun-21	Non-domestic rates	City Of Edinburgh Council	45,723
16-Mar-22	ICT	Leidos Innovations UK Ltd	45,039
03-Aug-21	Facilities Management	FES FM Limited	42,193
22-Jun-21	Non-domestic rates	Aberdeen City Council	40,492
14-Dec-21	Non-domestic rates	Aberdeen City Council	40,477
30-Apr-21	Facilities Management	FES FM Limited	39,338
31-Jan-22	ICT	Softcat	38,608
25-Nov-21	ICT	Softcat	37,934
20-Apr-21	Non-domestic rates	East Ayrshire Council	35,697
30-Apr-21	Non-domestic rates	Dundee City Council	34,456
30-Apr-21	Non-domestic rates	Stirling Council	34,304
14-Dec-21	ICT	Computacenter (UK) Ltd	32,689
02-Nov-21	ICT	Leidos Innovations UK Ltd	31,776
18-Jan-22	ICT	Computacenter (UK) Ltd	29,880
08-Mar-22	Rent	West Lothian Council	29,778
27-Apr-21	Non-domestic rates	The Highland Council	29,612
28-Feb-22	ICT	Softcat	29,259
20-Apr-21	ICT	HP Inc Ltd	28,490
20-Apr-21	Non-domestic rates	Aberdeen City Council	27,917
20-Apr-21	Non-domestic rates	Aberdeen City Council	27,907
27-Apr-21	ICT	Insight Direct (UK) Ltd	27,853
20-Apr-21	Non-domestic rates	Fife Council	27,636
25-Nov-21	Rent	West Lothian Council	27,537
21-Sep-21	Pensions	Falkirk Council	26,726
25-Nov-21	Pensions	Falkirk Council	26,726
08-Feb-22	Pensions	Falkirk Council	26,726
08-Mar-22	Pensions	Falkirk Council	26,726
30-Mar-22	Pensions	Falkirk Council	26,726
20-Apr-21	Pensions	Falkirk Council	26,593
22-Feb-22	Legal	Anderson Strathern LLP	26,100
14-Dec-21	Estates	Interact Interiors Limited	25,568
05-Oct-21	ICT	Leidos Innovations UK Ltd	25,567

Remuneration in excess of £150,000

No member of staff of SCRA received remuneration in excess of £150,000 in the financial year ended 31st March 2022.

Sustainable Growth

The main activities carried out during the year were the fulfilment of the Principal Reporter/Chief Executive's statutory functions in respect of children referred to the Reporter. Statistical information on children referred and the statutory functions in respect of them are contained within SCRA's Annual Report for 2021-22 and are available online at www.scra.gov.uk.

All SCRA's activity works towards achieving SCRA's vision, that "vulnerable children and young people in Scotland are safe, protected and offered positive futures", and the Scottish Government's National Outcomes. SCRA's [2020-23 Corporate Plan](#) explains our vision, mission and the following three strategic aims over the period:

CARE: Delivering a service that feels right for each child, young person and family that experiences it.

CONNECT: Working together to receive the right referrals, for the right children, at the right time.

PROTECT: Making high-quality and timely decisions for children and young people. using the right information that is relevant, clear and secure.

In working to these aims, SCRA has six supporting strategies: Practice and Policy, Finance, People, Communications and Engagement, Operational and Digital. Key strategic risks tracked during 2021-22 included:

- IT security measures are insufficient to prevent a successful cyber-attack on SCRA case information which results in loss of data which cannot be recovered;
- SCRA does not maintain a skilled, motivated and flexible workforce which can meet current demands and future needs;
- Significant policy, legislative and reform/transformation change agenda impacts on SCRA's ability to deliver core services or necessary change programmes;
- 2022/23 Scottish Government budget does not deliver required level of revenue and capital resources with impact on ability to influence and respond to new legislative and policy pressures;
- Failure to progress Board-approved Environmental plan, and inability to accelerate plans to meet new targets;
- The optimum model for digital system ownership and accountability, and a joint future partnership between SCRA and Children's Hearings Scotland (CHS), is not adequately defined and agreed; and
- Organisational recovery plan fails to deliver operational stability within an acceptable timeframe.

Details of the changes to the risk profile in 2021/22 and risk mitigations are set out in the Annual Accounts.

Efficiency, economy and effectiveness

The Public Services Reform (Scotland) Act 2010, section 32(1)(b) requires listed public bodies to publish a statement in relation to efficiency, effectiveness and economy as soon as possible after the end of the financial year.

SCRA's efficiency target for 2021-22 was £134k, being 0.5% of budget of £26,781k. This target was principally met through staff vacancies within SCRA's Head Office functions. Additionally:

- SCRA has a Budget Efficiencies Group of budget leads, where efficiencies identified in local teams can be shared.
- SCRA continues to improve the use of its digital casework management system ("CSAS") and develop a Standard Operating Model to improve workload processing efficiencies within operational teams.
- SCRA has adopted a qualitative Key Performance Indicator (KPI) to measure the efficiency of how estates are used and SCRA's estates' cost-effectiveness.
- SCRA is working to equip its estate with guest wi-fi access, creating a much more digitally friendly and flexible working space for external visitors (including all stakeholders such as panel members) to hearing facilities.
- SCRA continues to provide shared services to CHS, including the provision of financial statutory and Scottish Government reporting services, an Accounts Payable function and payroll services.
- SCRA uses Scottish Government procurement frameworks whenever available in order to minimise costs, e.g. gas/electric provision and banking services.